

Louisville Sustainability Advisory Board

Agenda

Wednesday, February 20, 2019
City Hall, 749 Main Street, Spruce Room
6:30 - 8:00pm

Chair: Allison Johanson

Secretary: Seth Adams

6:30-6:45pm:

- I. Call to Order
 - a. Roll Call
 - b. Approval of the January 16, 2018 Meeting Minutes
 - c. Public Comments on Items Not on the Agenda
 - d. Jay's Minute (City Council)
 - e. Katie's Minute (Sustainability Specialist)
 - f. City Staff Minute

6:45-7:55pm:

- II. Colorado Communities for Climate Action (CC4CA) - Update (City staff)
- III. LSAB Procedures and Processes - Update (City staff)
- IV. Green Business Program (PACE)
- V. Green Business Program Outreach (Laura)
- VI. Sustainability Action Plan process, update, and county plan comparison

7:55 - 8:00 pm:

- VII. Log volunteer hours
- VIII. Items for discussion at next meeting
- IX. Adjourn

Meeting Packet Contents:

None

Louisville Sustainability Advisory Board

Meeting Minutes: Wednesday, January 16, 2018

City Hall, 749 Main Street, Spruce Room

Chair: Allison Johanson

Secretary: Dan Delahunty

- I. **Call to Order:** The meeting was called to order at 6:34 pm.
 - a. **Roll Call: (Members present in bold):** **Seth Adams, Dan Delahunty, Allison Johanson, Laura Levesque-Catalona. Marianne Martin, Mark Persichetti,** City Council Liaison Susan Loo City, Sustainability Coordinator Katie Baum, City Facilities Manager Jorge Calderon, Visitors: Debbie Fahey, Resident. Mircalla Wozniak, Resident
 - b. **Approval of the December 19, 2018 Meeting Minutes:** Approved with no changes
 - c. **Public Comments on Items Not on the Agenda**
 - i. Mark- Attended the Boulder County Resource Conservation Board retreat.
 1. County is planning to allocate money from the County Sustainability Tax.
 2. County is planning standardize data collection for waste diversion rates.
 3. Eco-Cycle prepared a presentation to bring to the Governor's attention for items related to waste reduction state-wide. The focus would be on standardizing waste reduction reporting through-out the state.
 - d. **Sue's Minute –**
 - i. This is Sue's last meeting as the Sustainability Board Liaison. City Council member Jay Keany will be replacing City Council member Susan Loo.
 - ii. Colorado Communities for Climate Action – The new representative from City Council will be Council Member Ashley Stolzmann.
 - iii. There will be a change to the 228 RTD bus route. The route will go on Paschal to meet the needs of the neighborhood in the Kestrel area.
 - iv. There is a 60% county subsidy in 2019 and a 30% subsidy in 2020 for employers to purchase RTD bus passes for their employees.
 - v. Council is focusing sustainability bandwidth on Xcel's Energy Futures Collaboration.
 - vi. Boards and Commissions applications are open until January 25th. Sustainability has one (1) opening.

e. Jorge's Minute –

- i. Looking at 5 years of energy usage and putting that into the Energy Star Manager Program.

f. Katie's Minute –

- i. The official work plan for Xcel's Energy Futures Collaboration has been approved and the timeline is being worked out. Year 1 will be a benchmarking year.
 - 1. Quarter 1 will be focused on data collection including renewable and energy usage in the city.
 - 2. Working with Green Business Program to tie in business energy usage into Xcel Energy Futures by signing up business with a voluntary pledge to share energy usage data.
- ii. Green Business. There were 29 businesses signed up for 2018. This is a decrease of 10 businesses from 2017. 2019 will focus on business retention. The Green Business Award dinner will be on February 21st.
- iii. The City is working on getting information about the facilities on to the Energy Star Manager Program.
- iv. The Waste RFP is coming up. Waste hauler reporting licensing beings in 2019.
- v. There is a sunseting to the renewable energy credits. The City will evaluate if additional onsite solar makes sense to quality under the credits.
- vi. The City is doing internal Sustainability Lunch and Learns. Upcoming meetings will focus on waste reduction.
- vii. Xcel is committed to be carbon neutral by 2050.

II. Sustainability Action Plan process, update, and county plan comparison.

Discussion: Board members started populated a matrix comparing the 2018 Boulder County Sustainability Plan to the 2016 City of Louisville Sustainability Action Plan. This will assist in evaluating updating the City's Plan.

Scope and need for updating the Sustainability Action Plan will be discussed with the City Manager Office.

III. PACE and Green Business program: Explore business impact on GHG emissions, discuss LSAB support in contacting businesses, Laura Levesque-Catalona

Discussion: A large portion of GHG in Louisville is from businesses. Laura discussed with Zac and Matt at PACE to expand Green Business program. Laura spoke with a few business owners to talk about the PACE program.

- a. Laura is proposing that the Board members speak to additional businesses in Louisville.
- b. Katie has PACE brochures and is looking to put together a Louisville specific brochure.

- c. Debbie suggested a presentation to BRAD (Business Retention and Development). Matt with PACE has spoken before and Katie is looking to schedule PACE again.
- d. Green Business Workshops are on the schedule for 2019.
- e. Outreach to business will be discussed at the February Board meeting.

IV. Update on Sustainability Related Communications and Advertising Practices

Discussion: LSAB would like to better understand how to better relate sustainability information to the citizens of Louisville.

- a. Discussed using social media such as Next Door or Facebook.
- b. The City will open a Communication Director application process within the next few weeks.
- c. Allison will talk with Heather at the City Managers office to discuss options.

V. Approval of Posting Meeting Notice at (City Hall, Recreation Center, Police Department and City Website). – Approved.

VI. Log volunteer hours. See table below

VII. Items for discussion at next meeting

- Sustainability Action Plan process, update, and county plan comparison.
- Green Business outreach discussion
- PACE representative presentation
- Revisit City Council and Board Liaisons

VIII. Adjourn 8:22 pm

Volunteer Hours tally: December 20, 2018 to January 16, 2019

Board Member	Activities	Hours
Seth Adams	Meeting prep, attendance	3
Heather Braithwaite	Meeting prep, attendance	-
Dan Delahunty	Meeting prep, attendance,	3.5
Allison Johanson	Meeting prep, attendance	10
Laura Levesque-Catalona	Meeting prep, attendance	3
Marianne Martin	Meeting prep, attendance	3
Mark Persichetti	Meeting prep, attendance,	9
	Total Hours	41.5

IX. 2019 LSAB Schedule

Meeting Date	Chair *	Secretary *
January 16	Allison	Dan
February 20	Allison	Seth
March 20	Allison	Marianne
April 17	Allison	Laura
May 15	Allison	Mark
June 19	Allison	New Member
July 17	-	Dan
August 21	-	Seth
September 18	-	Marianne
October 16	-	Laura
November 20	-	Mark
December 18	-	New Member